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WE ALL MAKE THE STORY HAPPEN

Seeding Futures: Nurture Producer, Doorstep Arts

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1. Our Mission

Doorstep Arts is a non-profit arts education organisation and Torbay's sole Arts Council National Portfolio Organisation. We create, produce and platform work which nurtures critical awareness and active agency toward social justice. Participation is at the heart of our work - we run 14 participatory drama groups in community sites and theatres, working with 150 children & young people each week. Young people write their own narratives and explore original ideas through drama process, play, and imagination. The groups provide safe spaces to experiment with what it means to be an artist and to explore your own voice. We run the Foot in the Door mentorship scheme for young people who aspire to professional careers in the arts. We produce the Doorstep Theatre Platform, bringing inspiring touring artists to Torbay and creating exciting platforms for local artists (of any age) to share their work. We support local artists to create their own work via our Stories from Scratch strand, ensuring voices and lived experiences from Torbay are amplified and shared more widely.

1. Context

Doorstep Arts are seeking a Producer for our new Arts Council England-funded project Seeding Futures. The new Producer will work alongside our Platform delivery team to provide support for global majority artists specifically across our Participation, Platform and Stories from Scratch strands of work. We want to reach those who are currently underrepresented and need help to do this. We are a team comprising around 11 people where everyone's contribution is valued. We acknowledge both that Doorstep Arts is currently a majority white organisation and our need to become an organisation that reflects the diversity of the country around us. This can only be addressed through deep, ongoing reflection, training and rooted work with our community.

The project aims to ensure that non-dominant voices, experiences and perspectives are seen and heard and we feel it's important that the Nurture Producer represent both artists and audiences from the global majority that we hope to engage with. Through this project you and Doorstep Arts will gain in confidence and independence connecting with Torbay's communities and beyond, widening horizons and inspiring our next generation of artists and producers.

3. Job Description

Applicants will support Platform activity for both incoming early-career artists and local emerging artists receiving seed bursaries. Additionally, you will be supporting artists' engagement in schools. This is a paid opportunity for someone who is seeking genuine hands-on experience in producing

theatre in the South West and will include developing skills in the following areas (please note this list is not exhaustive):

- Audience engagement & development, including community outreach activity
- Grassroots approaches to theatre producing, including small-scale touring
- Marketing/PR
- Digital & Film
- Communications
- Production support, including technical
- Evaluation & research

You will progress from an assistant to a leading producer across the 9-month project, through a 3-phase approach. During phase 1 you will work closely with Mair George to support a school tour and work in progress event, moving to gaining more independence during the development and presentation of a co-created theatre piece by young people from Torbay in receipt of bursary during phase 2. Finally, in phase 3 you will assume lead producer responsibilities in platforming emerging artists from other parts of the UK.

The Nurture part of the role is about supporting the amplification of voices outside of the dominant cultural narrative and helping to demystify the role of a producer, so this is a role for a Regional Producer of exceptional potential who has experience of working/ making work within these contexts.

4. More About the Role (Terms and Conditions)

This is a freelance, short-term contract.

Length of engagement: The Seeding Futures project will conclude in July 2022.

Rate: £12 an hour

Schedule of work: To be agreed with the successful candidate. The work will respond to the needs of the project but we anticipate that it will average out at 6-10 hours a week, with more concentrated work days to support particular live events across the next 10 months.

5. Person Specification

The specific focus of the job will vary according to your strengths and interests, and will be shaped around you, so it's important that you take the time to ensure your experience and/or passions are well-articulated in your application. This is a freelance assistant role, part of our 'Foot in the Door' emerging artists support programme. Doorstep is a person-centred organisation and as such, we will consider both applicants who are just beginning to forge a career in the creative industries, as well as those with more experience.

Relevant Experience

Essential	Desirable
Experience of project delivery	Creativity and passion for regional development/organising

Skills in communicating creative ideas people both face-to-face and online	An interest in the work of Doorstep Arts with a commitment to our vision and values
An openness to collaboration	A driving licence
Experience of working with people from a range of backgrounds	
Proficient skills with technology, IT packages and on social media platforms	
Initiative and are able to take responsibility for tasks, problem solving and time management	
We expect our staff to be organised, professional and reliable as well as committed and enthusiastic	
Strong administrative skills are a must and the ability to work independently is imperative	

We are particularly interested in receiving applications from people who identify as coming from backgrounds who are: African Diaspora people, South, East, and South East Asian diaspora people with strong connections to the area.

The successful candidate will be someone who is independent, motivated and capable, but who also wants to develop professional experience, build their CV and grow skills. The role is funded via Arts Council England grant funding.

We would be interested in seeing applications from those who have not necessarily been on an HE (Higher Education) route or who have taken alternate pathways through education & training.

The interview process

Interviews will take place on Monday 4 October, 10am-12pm. The interview panel will be made up as follows:

- Jade Campbell, Co-Director and Platform Lead
- Mair George, Platform Project Manager
- Alix Harris, Board Member

You will have the chance to meet some of the team at the interview stage to give insight into the organisational culture, as well as a chance to ask informal questions. Once in the role, any successful candidate will have access to an external mentor from Beyond Face CIC to provide support in a majority white workplace, if this is of interest.

5. How to apply

- Email a CV (not to exceed two sides of A4) and a single-page covering letter detailing your interests and reasons for applying for the role to mair@doorsteparts.co.uk.
- Optional supplemental creative additions to your application are welcomed, which could include a creative PDF portfolio or examples of videos via a link.
- Complete the [Monitoring Form](#) by clicking on the link.
- Deadline for applications is Wednesday 29th September, by 10am. Any applications received after this time will not be considered.